

Memo

Date: October 21, 2003
To: ADA Bill Nagel
From: Tom Bennett
RE: **Four Month Summary**

The following is a summary of the first four (4) months of my assignment to the investigation of the First Degree Murder of JonBenet Ramsey and involvement with other duties and tasks within the Investigations Unit. The summary is provided in chronological order.

Date of Hire: June 23, 2003. Part Time Employee

CASE PROGRESS OVERVIEW:

The initial phase of this work assignment delved into learning and understanding the organization of the Ramsey case files. This phase included reviewing the Case Table of Contents, coupled with the Index system of reports generated by the Boulder Police Department and other law enforcement agencies in addition to the Case Timeline. Careful analysis was placed on the volumes containing the Crime Scene Investigation Photographs, Autopsy Photographs and the videotape of the CSI.

Also gleaned was an understanding of the computer system dedicated to the management of the Ramsey case reports along with the various search engines dedicated to the data searches.

A review of the case files commenced in the initial phase of this case assignment and will continue throughout the investigation process. The review process requires note taking and the formation, at times, of an outline to capture the highlights of the particular report. A "Case Workbook" was created for incorporating various segments of the ongoing investigation.

A format for entering data gleaned through the Ramsey "Telephone Tip Line" was prepared. This format is used for documenting information contained in various faxes, letters and E-mails sent to this office. A "Ramsey Acknowledgement Letter" was prepared and is forwarded to first time letter writers expressing our gratitude for their contribution to the case investigation.

During the first four months of this case assignment I have conducted interviews with approximately forty (40) individuals. The interviews have been conducted at the homes of these individuals, their places of employment, at this office or by telephone. A background investigation of Gary Olivia and an interview conducted with James Selby has offered proof these persons were not responsible for the death of JonBenet Ramsey, thus eliminating two persons high on the list of potential suspects.

I routinely respond to a variety of phone calls, e-mails and letters received at this office, requiring interaction with the corresponding individuals.

Also commenced is the interaction with law enforcement personnel involved in the initial case investigation. This is an on-going process.

Additionally, I have attended various meetings with Assistant District Attorney Bill Nagel and a meeting with attorney Bryan Morgan along with private investigators originally assigned to the Ramsey case investigation.

Reports have been and continue to be generated addressing the on-going investigation.

TASKS IN PROGRESS:

Organizing a meeting with CBI personnel to discuss an in-depth and up to date understanding of the DNA issues surrounding this case investigation.

Interviews with law enforcement personnel involved in the initial aspects of the case investigation.

Building rapport with agencies that assisted in the case investigation.

Re-contacting Air-Tazer for a national listing of purchasers of the Air-Tazer stun gun. Three letters have been sent to this corporation coupled with phone calls requesting their assistance in this task.

Continuation of the review process of the case reports.

Generation of reports addressing my activities in the case investigation.

OUTSIDE ACTIVITIES:

The following activities have been completed during the four month time frame of my assignment to the JonBenet Ramsey Investigation.

Create a Multi-Phase Training Program for Inv. Andy Horita. The training program requires the preparation of Lesson Plans, handouts and meetings to discuss the topics.

Follow-up sessions have taken place to review how Inv. Horita has incorporated the class information and materials into his work assignments.

Research and preparation of a memo addressing the "Trial Preparation" I have utilized in the past. This memo was provided for the forthcoming Dowler Homicide trial. A meeting was held with Krista Ebel addressing this issue.

Research and preparation of a memo addressing the possibility of the Investigations Unit future growth. This task required interaction with various DA offices, including the Adams County, Arapahoe County, Denver County, Jefferson County, and Pueblo County District Attorney's Offices. Organizational information was gleaned through these agencies and shared in a meeting chaired by Chief Deputy District Attorney D.D. Mallard. Also in attendance were CDDA Pete Maguire, John Pickering, and Chief Investigator Linda Wickman.

Assist to DDA Rob Shapiro in locating victims and/or witnesses involved in previous Sexual Assault cases involving defendant – Steven Simons and the preparation of reports that have been forwarded to Inv. Horita.

Assist to Inv. Horita with an investigation of numerous crimes including Domestic Violence, committed by the mayor of Nederland. The case involved failure to act on the part of the Nederland Police Chief. Inv. Horita was successful in procuring an Arrest Warrant and felony case Filing against the defendant.

Attendance of the New Employee Orientation at Boulder Human Resources.

NOTE: Hired as Full Time Employee on September 4, 2003.

September 5, 2003 - Assigned to assist CDDA Ingrid Bakke regarding defendant – Kobe Bryant. Review of reports prepared by the Eagle County Sheriff's Office. Preparation of an interview questionnaire and subsequent interview with the victim of this Sexual Assault. Preparation of Reports.

Assist to other DA's with victim and/or witness interviews.

Subpoena service.

Two week vacation – September 15 – 26.

Creation of Forms for use in the Boulder District Attorney's Office Investigations Unit, including but not limited to:

Advisement of Rights Form	Interview Form
Handwriting Exemplar Form	Case Filing Checklist
Sexual Assault Investigation Form	Non-Testimonial Evidence Waiver Form

CONCLUSION:

All reports, memos and correspondence that I have prepared are available for review. Hard copies have been prepared as well as all documents being saved within various computer files. Should you desire to review any such material, access to my computer terminal is:

Tbennett and password of tbe123.

A review of my time accounting for the four-month time frame of my assignment to the Ramsey Case Investigation, reveals a total of 7 weeks were dedicated to outside activities not related to the Ramsey Investigation.